

Cole

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF YUMA

2002 APR -9 PM 12: 51

NO JELLY FRAME
CLERK OF SUPERIOR COURT
YUMA, ARIZONA 85364

In the Matter of:

TIME KEEPING PROCEDURES FOR
PROSECUTION OF CASES ARISING FROM
THE ARIZONA DEPARTMENT
OF CORRECTIONS

)
)
) Administrative Order


) No. 02-09
)
)
)
)

Pursuant to A.R.S. §31-227, the clerk of the court in which legal proceedings are held and which involve a person who is arrested for any crime committed in or adjacent and related to a correctional facility, and as further described in such statute ("DOC cases"), shall submit a claim for reimbursement for court costs and any other costs or fees incurred by the county for the prosecution and defense of the case, including the cost of confining and keeping the prisoner.

The most efficient method for accounting for time and costs incurred, as described above, is on a time sheet method that accounts for time spent by all personnel from the initial appearance of a defendant, through the disposition of a case.

IT IS ORDERED that judges and commissioners of the Superior Court in Yuma County will use **the attached form** entitled, "DOC Tracking Sheet" to record all time spent preparing, hearing, and disposing of DOC cases which will be identified as "DOC cases" for judges, commissioners and their staff prior to processing the cases.

DATED this 8th day of April, 2002.



Tom C. Cole

Presiding Judge of Superior Court

Copies to:

Hon. Andrew W. Gould

Hon. Kirby Kongable

Hon. John N. Nelson

Hon. Thomas A. Thode

Hon. Denise D. Gaumont

Hon. John Paul Plante

Hon. Beverly Frame

Margaret C. Guidero

Tim Hardy

Martin Krizay

Suzanne Quinn

| DOC Tracking Sheet | | | | STATE | v. | | | | | | | | | | | | | |
|---|-----------------|--------------|-------------|-------|-----|-----|-----|-----|---------|----------|----------|-------|--|--|--|--|--|--|
| | | Initial App. | Arraignment | PH | CMC | PTC | FMC | COP | Motions | Pre-Sent | Sentence | Other | | | | | | |
| ATTORNEYS | | | | | | | | | | | | | | | | | | |
| | Defense Atty | | | | | | | | | | | | | | | | | |
| | County Atty | | | | | | | | | | | | | | | | | |
| | Legal Defender | | | | | | | | | | | | | | | | | |
| | Public Defender | | | | | | | | | | | | | | | | | |
| | Other | | | | | | | | | | | | | | | | | |
| CLERK OF COURT | | | | | | | | | | | | | | | | | | |
| | Courtroom Clerk | | | | | | | | | | | | | | | | | |
| | Other | | | | | | | | | | | | | | | | | |
| GRAND JURY | | | | | | | | | | | | | | | | | | |
| | Court Reporter | | | | | | | | | | | | | | | | | |
| | County Atty | | | | | | | | | | | | | | | | | |
| | Judge | | | | | | | | | | | | | | | | | |
| JUDICIAL STAFF | | | | | | | | | | | | | | | | | | |
| | Judge | | | | | | | | | | | | | | | | | |
| | Bailiff | | | | | | | | | | | | | | | | | |
| | Court Reporter | | | | | | | | | | | | | | | | | |
| | Courtroom Clerk | | | | | | | | | | | | | | | | | |
| JUDGES AND JUDICIAL STAFF: FILL IN CATEGORIES AND TIME SPENT. COURT ADMIN WILL CALCULATE COST. | | | | | | | | | | | | | | | | | | |